



Young Power in Social Action (YPSA)
An Organization for Sustainable Development

Open Tender
for procuring goods through long term Agreement

Date: 01/12/2025

Ref. No. YPSA/HO/2995/25

Subject: Long Term Agreement of Dry Food delivery location at Cox's Bazar & Teknaf region specially Rohingya camp, host community and broader Chittagong including CHT.

RFQ Launched Date	01 st December '2025
Quotation Submission Deadline	15 th December '2025
Quotation Submitted to:	Location Address 1: YPSA Head Office # House- F-10 (P), Road-13 # Block-B Chandgaon R/A, Chattogram Address - 2: YPSA Cox's Bazar Office 325, Sayeman Road, Ayesha Villa (2 nd Floor) Nazir Hossain New Building, Baharchara, Cox's Bazar, Bangladesh
Email for FAQ and any communication	ypsaprocurement.org@gmail.com
Pre-Bid Meeting link	Meeting link : Pre-bid meeting সোমবার ৮ ডিসেম্বর · ১১:৩০ AM – ১২:৩০ PM টাইম জোন: Asia/Dhaka Google Meet-এ জয়েন করার তথ্য ভিডিও কলের লিঙ্ক: https://meet.google.com/vbm-ywxg-idf Meeting Date : 8/12/2025

Young Power in Social Action (YPSA) www.ypsa.org is a sustainable development organization implementing various projects in Chattogram, Cox's Bazar, Feni, Noakhali, Comilla, Brahmanbaria, and other areas of Bangladesh. YPSA invites interested and eligible applicants or suppliers to submit quotations in accordance with the requirements of the Open Tender under the Long-Term Framework Agreement. Quotations must be submitted to either the YPSA Head Office or the YPSA Cox's Bazar Office, where submission boxes will be available and opened on the specified date and time. All quotations must be received no later than the deadline stated above, and experienced and qualified companies or suppliers will be given preference during the final enlistment process.



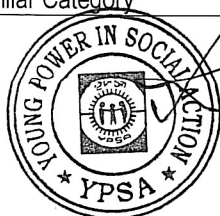


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Section -1: Specification of goods and services

SL	Name of Item	Specification	Unit Measured	Qty.	Unit Price (BDT)
Categories : Dry Fruits					
1.	Mango Juice	Packet-200 ml, PRAN/Shezan/Starship	Packet		
2.	Badam Milk drinks	200ml Packet (Starship/Pran/ Danish/Akij Similar category Brand)	Packet	1	
3.	Mango Juice	125 ml Packet, Pran/Danish or Similar Brand	Packet	1	
4.	Milk mango juice	250 ml bottle; Brand: Pran / Shejan or similar category	Packet	1	
5.	Juice Packet	500 ml, PRAN frooto Mango Fruit Drink/Shezan Mango /Frutika Mango /Similar brand	Packet	1	
6.	Liquide Milk	200 ml, PRAN UHT/Arong Dairy UHT/Akis UHT /Similar category Brand	Packet	1	
7.	Lichi drink	Shaad/Pran/Kishoyan/sajib -125 ml Similar category Brand)	Packet	1	
8.	UHT Milk	200 ml Packet (Pran/Arong/Akij or Similar Brand)	Packet	1	
9.	Soft layar Cake	16-20gm, Brand: Pran, All Time or similar quality	Packet	1	
10.	Layer Cake	15-20gm; Brand: Olympic/Pran/Fresh or Similer Categories	Packet	1	
11.	Caster Cake	12 gm, Danis/bisc Clum or similar Brand)	Packet	1	
12.	Cake	75 gm Danis/bisc Clum or similar Brand)	Packet	1	
13.	Dry Cake	22-30 gm, Danis/bisc Clum or similar Brand	Packet	1	
14.	Cake	15-25 gm; Brand: Wander Maffin/Kisshwan Maffin/Kishwan Custard or Similer Categories	Packet	1	
15.	Plain cake	Fantastic Vanila plain cake/All time family cake Orange/Chocolate- 70-80 gm similar	Packet	1	
16.	Wander Maffin cake	Kishwan Maffin Cake/Kishwan Custard cake-15-25 gm/ Similar category Brand)	Packet	1	
17.	Wonder/Similar Fruit Cake	100 gm	Packet	1	
18.	Biscuit	75-80 gm, Brand: Olympic Nutty/Cocacola Nacolla/ Fresh Energy Cookies or Similar quality	Packet	1	
19.	Butter Bite Biscuit	180 gm Brand: Olympic/Nabisco or similar Category	Packet	1	





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20.	Biscuit-	Coconut/ Butter cookie 75-80 gm, Brand: Olympic Nutty/Cocacola Nacolla/ Fresh Energy Cookies or Similar quality	Packet	1	
21.	Biscuit	25 gram (Bisc Club/Olympic/similar brand)	Packet	1	
22.	Biscuit	220 gm Olympic/Horlicks/Mr. Cookie/similar brand)	Packet	1	
23.	Biscuit	45 gm	Packet	1	
24.	Biscuit	290-300 gm Olympic/Kishwan Horlicks/Bisclub/similar brand)	Packet	1	
25.	Biscuit	80-100 gm Doha Coconut/Peoria pure coconut/Bangas choco cream/similar brand)	Packet	1	
26.	Biscuit	70-80 gm Freash super delicious cookies/Fresh coconut cookies/similar brand)	Packet	1	
27.	Biscuit	30-50 gm Bis club fruit fun/Energy/ Olympic Olympic Orange/similar brand)	Packet	1	

Section – 2: General Terms and Conditions:

1. These Terms and Conditions are binding upon both YPSA and the Supplier.
2. The Supplier shall complete full delivery within **10 (ten) days** from receipt of the Work Order.
3. Delivery extension may be granted only in cases of **Force Majeure** or justified written reasons approved by YPSA.
4. All goods are subject to **inspection, measurement, testing, and verification** by YPSA.
5. Any defective, damaged, or non-conforming goods may be rejected; the Supplier must replace such items at their own cost.
6. The Supplier is responsible for payment of all applicable **taxes, duties, fees, and levies**.
7. Quoted prices must be **inclusive of transportation, loading, unloading**, and all related charges.
8. Payment will be made **100% after successful delivery**, inspection, acceptance, and submission of:
 - o Invoice
 - o Mushok 6.3
 - o Delivery challan
9. The Supplier is solely responsible for any claims, damages, or losses during transportation or delivery.
10. The Supplier must replace any defective goods during the **warranty period** at their own cost.
11. The Supplier must fully comply with YPSA's **Child Safeguarding Policy** and **Gender Policy**.
12. **No child labor** shall be used in any part of the supply chain. Any complaint will result in immediate suspension pending investigation.
13. YPSA may terminate the Work Order for:
 - o Failure to deliver as per schedule,
 - o Failure to meet specifications, or
 - o Breach of obligations.
14. Any corrupt, fraudulent, collusive, or coercive behavior will result in termination of the Work Order.
15. Modification of scope or quantity may be made only through a formal written amendment.
16. YPSA reserves the right to **cancel the Work Order at any time** without providing reasons.

Section 3: Previous experience records/evidence of Goods or service for Contracts, Completion Certificates, etc.





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Sl. No	Type of work/service has been provided	The Name of the Organization/ Company	Work experience duration (Period of performed works ----)	Approximate value/cost of contracts completed (BDT)	Contact Person name & mobile No.
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

*Please attach the contracts/PO. But not affix more 10 contracts.

Section 4: Certification:

I/we therefore certify that all the details above and in the attached documents are accurate to the best of my knowledge.

.....
Signature with Seal and Designation

The following procedure and document need to be submitted:

1. Forwarding letter
2. Updated Trade License
3. BIN/VAT Registration Certificate
4. Income Tax clearance Certificate (updated tax clearance/acknowledge slip as PSR)
6. Work experience certificate/Copy of work order/Performance (last 2 years date ended on Dec'24, not more back)
7. Organization Profile (if available)

(Please ensure initial/sign on enclosed all documents with seal)

Instruction Notes for Applicants:

- Participation in this selection process does not constitute confirmation of issuing any work order or agreement.
- YPSA reserves the right to reject the process, either in part or in full, without assigning any reason.
- If any applicants/suppliers are interested to bid for more than one or multiple categories, they could apply separately for each category. In this case, they must have a separate legal identity for each business/service.
- Applicants/suppliers interested in bidding for more than one category must submit separate proposals for each category. In this case each proposal must be supported by a distinct legal identity for the respective business/service.
- Experienced and qualified companies/suppliers will be given preference during the final enlistment process.



Procurement Committee

YPSA